

## **CASS COUNTY COMMISSIONERS**

**APRIL 18, 2011**

The Cass County Commissioners met at 10:00 a.m. in the Commissioner Hearing Room. In Attendance were Dave Arnold, Jim Sailors, Gene Powlen, Attorney John Hillis and Auditor Vaneen M. Ide. Dave Arnold opened the meeting with the Pledge of Allegiance. \*Note the recording system was down until after the vote took place for Claims & Payroll.

### **MINUTES**

Gene Powlen made a motion to approve the minutes as presented, Jim Sailors seconded. The motion carried unanimously.

### **CLAIMS & PAYROLL**

Jim Sailors made a motion to approve the claims and payroll as presented, Gene Powlen seconded. The motion carried unanimously.

### **SHERIFF**

Sheriff Pryor appeared before the Commissioners to give his monthly report. Sheriff Pryor presented ordinances for review by the Commissioners and county attorney John Hillis. These ordinances will be reviewed and presented for approval at the next meeting. Jim Sailors commented on how the monthly report numbers have been increasing and noted the Commissioners were pleased. The following are the figures for the March report:

PRISONER BOOKINGS	176
PRISONERS RELEASED	170
MILES TRANSPORTING PRISONERS	2,893
MEALS SERVED TO PRISONERS	12,603
OFFICER PATROL MILES	30,111
TRAFFIC WARNINGS ISSUED	105
TRAFFIC ARRESTS/CITATIONS	55
DWI/OWI ARRESTS	2
CRIMINAL ARRESTS	13
ACCIDENT INVESTIGATIONS	29
PROPERTY DAMAGE	21
PERSONAL INJURY	8
FATALITIES	0
RESERVE OFFICER HOURS	185
CML PROCESS MILEAGE	1,912
CML PROCESS PAPERS SERVED	1,044

### **I.T.**

Cj Gilsinger appeared before the Commissioners with his monthly report. Deployment of new machines has reached the prosecutor's office and only lacks a few systems from being completed in that office. The Sheriff's department has had

some trouble with the visitation system computer not holding a network connection. The '09' problem in the tax -to-cama interface has been corrected and has been verified that it works properly.

Cabling has been run in dispatch to limit the television viewing to just the weather channel. This project is not yet complete and CJ will have to work with Comcast on this issue. CJ also worked with Kim in the Sheriff's department on payroll changes. It proved to be a larger project than expected.

The city county connection for the planning department had been completed and is now waiting to have the software installed in order for it to be used. Dusty has been working with Teletask the new scheduling software company in the health department. The Health department is having quite a bit of trouble with the service so Dusty has been working closely with them on the problem.

It was discussed last year about connecting internet at the Cass County Fairgrounds. It has been decided that it would be beneficial to go forward with the project with the Commissioners approval. Jim Sailors made a motion to approve the installation of wire for the internet at the Cass County Fairgrounds, Gene Powlen seconded. The motion carried unanimously. Dave Arnold questioned CJ as to the status of the air cards for the Sheriff's department. CJ told Mr. Arnold that they could connect through 39 Degrees, just waiting to see how much it will cost.

### **COUNTY WIDE BIKE TOUR**

Mike Shannon appeared before the Commissioners and presented the plan for the County Wide Bike Tour. This will be a fund raiser for the Cass County Historical Society. Mike informed the Commissioners that there would be four levels of the tour, starting with a 12 mile ride, 24, 36 and 55 mile ride. The tour will be held on May 14<sup>th</sup> of 2011 and will start at 8:30 a.m. Registration will begin at 7:15 a.m. at All Saints Catholic Church parking lot. Mike presented the Commissioners with maps of the chosen paths and brochures for the event.

EMA will provide the vehicles to travel with the group for their safety. A certificate of liability insurance has been procured with Regions Insurance, NC. Mike's request of the Commissioners is use of county roads. No highways or roads will be blocked for this tour. Jim Sailors made a motion to allow the tour to use County roads, Gene Powlen seconded. The motion carried unanimously.

### **E-911**

Dan McDonald appeared before the Commissioners to request permission to fill a full time position at E-911, due to the loss of an employee. Gene Powlen made a motion to fill the vacated position, Jim Sailors seconded. The motion carried unanimously.

Dan also requested FMLA for one of his employees. This request would cover from July 22<sup>nd</sup> to October 4<sup>th</sup>. Jim Sailors made a motion to approve the FMLA, Gene Powlen seconded. The motion carried unanimously.

### **SECURITY**

Phil Loos appeared before the Commissioners to request permission to fill the part-time vacancies due to retirements on the Security staff. Gene Powlen made a motion to approve the part-time positions, Jim Sailors seconded. The motion carried unanimously.

At this time the Commissioners made a recommendation to appoint Phil Loos as director of the Security department. Dave Arnold made a motion to approve the appointment of Phil Loos as Security director, Jim Sailors seconded. The motion carried unanimously.

### **PERSONNEL HANDBOOK-AMENDMENT**

The Commissioners recommended that the handbook be amended to change the time increments for use of personal days from 1/2 day increments to hourly increments. This change will be effective immediately. Jim Sailors made a motion to approve the amendment to the personnel handbook, Gene Powlen seconded. The motion carried unanimously.

## **HEALTH DEPARTMENT**

No one appeared for the Health Department. No action was taken by the Commissioners.

## **APPOINTMENT**

The Commissioners made a recommendation to appoint Dave Patty to the PTABOA board. Jim Sailors made a motion to approve the appointment of Dave Patty to the PTABOA board, Gene Powlen seconded. The motion carried unanimously.

## **PUBLIC COMMENT & ADJOURN**

Jeff Smith from the Cass County Highway Department requested permission of the Commissioners to declare the four overhead fuel tanks as surplus property. Jim Sailors made a motion to approve the tanks as surplus property, Gene Powlen seconded. The motion carried unanimously.

There were no other public comments. Jim Sailors made a motion to adjourn, Gene Powlen seconded. The motion carried unanimously.

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Dave Arnold, President

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Jim Sailors, Vice President

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Gene Powlen, Member

ATTEST: \_\_\_\_\_

Vaneen M. Ide, Auditor